

CYNGOR CYMUNED CILYCWMM COMMUNITY COUNCIL

Minutes of the meeting held remotely via Microsoft Teams on Tuesday 23rd June 2020 at 7.30pm.

Present: Councillors Matthew Paul (Vice Chair), Jamie Pickup, Aled Edwards and Arwell Davies (County Councillor). Also present Maria Bennett (Clerk).

Apologies: Councillors Hywel Jones (Chairman), Moria Davies, Eurwyn Lewis and Walter Jones.

Presentations: None

Declarations of Personal/Pecuniary Interest: None

Due to the number of apologies and some technical glitches, it was decided to defer the AGM until a later date when more councillors could attend. The accounts and payments were signed off, as detailed below, but all other business from the June Council Meeting was also deferred to a later date.

Meterion Ariannol/Financial Matters

~ Adroddiad Ariannol/Financial report:

A copy of the accounts for the 2019 – 2020 financial year were circulated prior to the meeting. The Clerk explained that the Internal Audit had been completed without issue. The Council gave their approval and the Annual Statement was signed by Vice Chairman, Cllr. Matthew Paul as the Chairman was not in attendance. As the meeting was held remotely the Responsible Financial Officer (the Clerk) signed a photocopy sheet to be attached to the Annual Statement once in receipt of the original document from the Vice Chairman.

~ HMRC:

The Clerk explained that HMRC had changed her tax code half way through the 2019-2020 financial year such that no tax was collected through PAYE. A refund of the money already paid by the Council should have been refunded by HMRC but was not. In addition the Clerk did not realise that the tax had been adjusted and continued to pay the usual £90 PAYE tax for the remainder of the year. As such a tax refund of £360.11 has been made by HMRC which is now payable to the Clerk. The Clerk understands that for this year HMRC submissions will continue as normal but there will be no tax to pay.

~ Biliau i'w Talu / Bills for payment:

£200 – Internal Audit Payment

£360.11 – PAYE Tax refund to the Clerk

£450 – Clerks Salary

£20.62 – Clerks expenses

£50 – Planning Application Fee (50% fee reduction)

Meeting Closed at 7:45pm