

CYNGOR CYMUNED CILYCWYM COMMUNITY COUNCIL

Minutes of the meeting held at Capel y Groes Vestry on Tuesday 7th May 2019 at 7.30pm.

Present: Councillors Hywel Jones (Chairman), Arwel Davies, Matthew Paul, Walter Jones, Moira Davies, Eurwyn Lewis and Jamie Pickup. Also present Maria Bennett (Clerk).

Apologies: Councillor Aled Edwards

Policing: PCSO Stephen Griffiths was in attendance. He gave a summary of the crime situation in the area stating that while crime in general is low there have been a couple of recent bike thefts. The number of quad bike thefts has broadly reduced as local farmers are becoming more security aware. At present the police are making a concerted effort to prevent illegal raves in the open access area which are a problem due to associated crime and costs concerned with the cleanup operation. Councillors raised concerns about cold calling in the area which PCSO Stephen Griffiths said he would look into.

Declarations of Personal/Pecuniary Interest: Cllr. Moira Davies, (Menter Cilycwm) and the Clerk, Maria Bennett (Penstacan Byway)

Minutes of the previous meeting held on the 5th March 2019 were circulated to the Councillors prior to the meeting. These were proposed, seconded and approved as a correct record.

Materion yn codi o'r Cofnodion/Matters arising from the Minutes:

1. **BT Payphone at Siloh** – The clerk informed the council that she had taken photos of the damage and reported it via email to BT. The clerk received an email on the 23rd April in response stating that an engineer would carry out repairs within the next 5 days. However repairs have still not been carried out. Action: Another photo showing the current poor condition of the payphone is to be taken and forwarded to the Clerk who will follow up again by e-mail.
2. **Tree Preservation Order E37132 Y Berllan, Cilycwm** . Cllrs. questioned the Status of the 3rd Tree at the site of the Vicarage, Cilycwm. Action: This matter was postponed until the next meeting to allow for an update from Cllr. Aled Edwards.
3. **“The Welsh Tree of the Year 2018”** – The prize money for winning this competition has not yet been received. Action: This matter was postponed until the next meeting to allow for an update from Cllr. Aled Edwards.
4. **Information Board formerly at the Towy Bridge Inn, Rhandirmyn** – The Clerk informed the council that she had been in touch with Brian Hanwell from NRW concerning relocating the sign to Cwm Rhaeadr. His initial response was that he would need to refer the matter to his colleague who had responsibility for signs on NRW land. The clerk was asked to provide a copy of photo's and text from the sign which has been done. In addition the Clerk has been in touch with the Community Bureau and they are running a grant search to check for any funding that may be available to frame and erect the board. The Clerk was asked to provide quotes for the work and also to see if contractors would be willing to carry out the work as a good will gesture. Action: The Clerk is to follow up with Brian Hanwell and ensure documents were received and passed on. It was agreed by the council not to pursue quotes for the work until a new location has been secured.

5. **Employment Contract for the New Clerk** – A contract has been obtained from “One Voice Wales” and was deemed to be suitable following review. Action: Contract is to be populated and sent to the Clerk as soon as possible.
6. **No Underground Nuclear Waste Dump** – The Clerk confirmed that she had informed Jill Evans of the Councils motion to NOT volunteer to host an underground nuclear waste dump.
7. **Bank Account Address** – The Clerk confirmed that she had written to Lloyds Bank to request changing the Bank Account address which is required due to a change in Clerk. However confirmation had not been received. Action: Clerk to follow this up in branch.
8. **Adopted Kiosk Defibrillator** – The Clerk confirmed that the electric supply for the Defibrillator at the adopted kiosk at Porthyrhyd had been secured.

Gohebiath/Correspondence:

Councillors were made aware of the following correspondence which had been previously circulated:

1. One Voice Wales – Guidance on Payments to Members of Community and Town councils
2. Planning Aid Wales – Various training courses
3. Carmarthenshire County Council – Draft Local Toilets Strategy
4. Carmarthenshire County Council – Request for Code of Conduct Data. Action: The Clerk will write to the Council and provide the data requested.
5. Carmarthenshire County Council – Code of Conduct Training. Action: It was decided that Cllr. Arwel Davies and the Clerk, Maria Bennett would attend the Code of Conduct training which is being held at Carmarthen County Hall. The Clerk is to detail this in her response to the letter.
6. Police and Crime Commissioners – Community Fund (also posted to website)

Other Miscellaneous Notices, Local Events, Publications and Newsletter and e-mails were made available to Councillors.

Meterion Ariannol/Financial Matters

~ Adroddiad Ariannol/Financial report: Draft Annual Financial Report was presented by the Clerk and discussed. A final version will be circulated once the Internal Audit is completed. All councilors present chose to opt out of receiving their allowance and provided completed forms to the Clerk.

~ Cais am Arian/Requests for Financial support (S137)

Y Lloffwr Spring Appeal - £50

~ Cadarnhau Taliadau / Confirmation of payments:

Chq 637 £300 – Clerks Gross Salary (PAYE Tax Paid personally by Clerk)

Chq 638 £100 – Capel y Groes Meeting Room Hire
 Chq 639 VOID
 Chq 640 £225.75 – External Audit Fee
 Chq 641 S137 £500 – Urdd Eisteddfod
 Chq 642 S137 £50 – Menter Bro Dinefwr
 Chq 643 S137 £100 – Llanwrda Cricket Club
 Chq 644 £816.48 – Footway Lighting

~ Biliau i'w Talu / Bills for payment:

Heart of Wales Membership Renewal £12
 One Voice Wales Membership Renewal £73
 Insurance Renewal (invoice not yet received) ~£200

~ Derbyniadau / Receipts:

Precep - £1666.67 (26/04/2019)

~ HMRC:

Confirmation that submission of the Clerks first payment had been made. PAYE Tax amount was not known in advance as this was the first payment so on this occasion was paid electronically by the Clerk to avoid any fines for delayed payment. In future PAYE Tax will be paid in the normal manner.

Materion Cymunedol / Community Matters

1. Menter Cilycwm – A public meeting is being held on Monday 20th May 2019 at 7pm at Capel y Groes, Cilycwm. This is to discuss the project viability study for the conversion of the Chapel to a Community Centre.
2. Free “Do not knock” door stickers – It was suggested that the Clerk requests 50 of these stickers and advertises their availability on the notice board and website.

Materion Cynllunio / Planning Matters

Weekly Planning lists received from Carmarthenshire County Council had been circulated by e-mail to Councillors.

Pre Planning Consultations: NONE

For updates and further details on Planning applications, please visit:

[www.carmarthenshire.gov.uk/planning applications](http://www.carmarthenshire.gov.uk/planning-applications)

Am y diweddara a manylion pellach, ymwelwch a: www.sirgar.gov.uk/ceisiadaucynllunio

Public Footpaths & Highway Issues

Penstacan Byway Open To All traffic 8/21 and 8/25 - The Clerk gave advance notice that a public consultation regarding a “Definitive Map Modification Order” is starting on 8th May 2019. Any representations must be submitted before **19th June 2019**. Action: Clerk to circulate documentation and Councillors to consider if any action is required.

Other matters: NONE

Meeting Closed at 8.50pm