

CYNGOR CYMUNED CILYCWM COMMUNITY COUNCIL

Minutes of the meeting held at Capel y Groes Vestry on Tuesday 26 July 2016 at 7.30 p.m.

Present : Councillors, Moira Davies, Aled Edwards, Eurwyn Lewis ,Christopher Jones, Arwel Davies, Walter Jones (Chair)

Also present : Mrs Ann Jones (Clerk)

The Chairman recorded with sadness the death of Cllr Tomos Theophilus and paid tribute to his long service as a Community and County Councillor. Councillors stood silently as a mark of respect.

Councillors Moira Davies and Christopher Jones expressed their apologies as they were unable to attend the Memorial service held at Cilycwm Church.

Apologies for absence: None

Declarations of Interest – personal and/or prejudicial: None

Code of Conduct: The ‘Code of Conduct’ Guide published by Carmarthenshire County Council was distributed to each Councillor for reference.

Minutes of meeting had been circulated to the Councillors. These were proposed, seconded and approved as a correct record.

Matters arising from the Minutes:

Correspondence :

1. One Voice Wales: Notices and Minutes of meetings received and noted. Notice of OVW Conference to be held at the Royal Welsh Showground on Oct 1st 2017 was received and noted.
2. Carmarthenshire County Council:
 - The Clerk gave a report of the Code of conduct Training session which she had attended at Carmarthen.
 - County Liaison Forum - Details of meetings and minutes received and noted.
 - Notice of Public Service Board Stakeholder engagement event (Well being assessment) - received and noted.
 - Destination Management Initiative – Details of tourism initiative received and noted
3. Welsh Government: Reviews, Notices & Consultations: Public appointments; Bulletins etc. Received and discussed.
4. Ombudsman’s report – Annual report of the Public Services 2015/16 received and noted.
5. Wales Audit office – Feedback / Report of complaints re 2015-16 Audit of Community & Town Councils accounts received and discussed.
6. Wales Fire & Rescue: Details of ‘Safer Communities Newsletter’ received and noted.
7. Insurance : Renewal confirmed (Payment made by June 1st)
8. Independent Remuneration Panel Wales: Letter notifying Councils of Statutory requirement to Publish and report annually to the IRP on allowances and expenses. Received and discussed. Notification required by 30 September annually. Clerk to ensure compliance by the due date. (Nil returns must also be published)
9. SLCC Newsletter and updates on Code of conduct and Revised Financial regulations received and discussed
10. Pensions Regulator: Clerk updated meeting on requirements regarding staging dates as set out by HMRC

11. Details of : Otter project; Grey Squirrel Control Officer; Ras yr Iaith and Tynged yr Iaith events were noted.

Miscellaneous Notices, Publications and Newsletters were made available to Councillors
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Financial matters

New Financial procedures : Copies of the Revised Model Financial Regulations had been circulated to Councillors. Details were discussed and the Model Financial Regulations were adopted.

Bank Account signatory: Councillors discussed the requirement to appoint a new Account signatory to replace the late Councillor Tomos Theophilus. After discussion, Councillor Walter Jones was appointed as a signatory. Councillors Eurwyn Lewis and Aled Edwards would continue as the other signatories. The Clerk agreed to proceed with the required administrative changes at Lloyds Bank plc.

Materion Awdit / Audit matters : Annual Return for the year ending 31 March 2016

The Clerk reported that the Annual return and supporting information had been submitted to the External Auditor, Grant Thornton, by 20th June 2016.

- ***Cais am Arian / Request for financial support:***

A list of requests was presented to Councillors. Decision made to defer consideration on the requests until the next meeting

- ***Cadarnhad Taliadau / Confirmation of payments :***

Chq 571 Howlta membership £12 (receipt awaited)

Chq 572 Internal audit fee £140

Chq 573 AON Insurance £238.72

Chq 574 HMRC Paye (Apr - June) £90

Chq 575 Clerk's net Quarterly salary (Apr – June) £360

- ***Biliau i'w Talu / Bills for payment***

- ***Derbyniadau / Receipts :***

VAT repayment / Ad daliad TAW £162.39 (claim for 2015/16)

- ***HMRC : Confirmation of HMRC / RTI submissions was presented by the Clerk .***

Community matters:

Hall group - Cllr Aled Edwards presented an update on behalf of the working group. Further exploratory work was ongoing to clarify the legal issues surrounding the project. This work was essential in laying proper foundations to moving the project forward.

Materion Cynllunio / Planning Matters

The following Planning applications received for Consultation from Carmarthenshire County Council were considered :

E/34138 Siloh Chapel, Siloh - Change of use to Two storey dwelling.

E/33758 Erection of two Bungalows on plot near Ger y Dderwen (Reserved matters)

Concerns re preservation of the ancient hedgerow had been made to Carmarthenshire County Council

For updates and further details on Planning applications, please visit:

www.carmarthenshire.gov.uk/planningapplications

Am y diweddara a manylion pellach , ymwelwch a :

www.sirgar.gov.uk/ceisiadaucynllunio

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Public Footpaths & Highway Issues

The Clerk presented an update on the following from Carmarthenshire County Council:

Damage to verge and bridge on the lane between Porthyrhyd and Garregfawr – Bridges Inspector will carry out an inspection and assess any action required .

Reported unauthorised Cattle grid on BOAT at Porthyrhyd – Currently awaiting report from the Streetwork section regarding legitimacy of the cattle grid. In the meantime an inspection has been carried out and the structure is adequate for the current usage of the road.

Hedge trimming issues: Councillors noted that urgent work was required to trim overgrown hedgerows at several locations in the interest of public safety. The Clerk was asked to report concerns about specific sites and to request speeding up of hedge trimming operations throughout the locality

Community Council Vacancies

The Clerk briefed the meeting on the following :

South Ward vacancy : Notice of Vacancy displayed - No nomination received by the 1st July deadline. Public Notices of the Co-option procedure will now be displayed on the Notice boards and The Cilycwm website.

North Ward vacancy: The Clerk will formally notify Carmarthenshire County Council of the vacancy in the North Ward following the sudden death of Councillor Tomos Theophilus.

The Clerk will liaise with Carmarthenshire County Council Elections office to ensure compliance with the proper procedures.

Footway Lighting

No response had been received from Mr Jonathan Fearn to the letter of enquiry re lighting pole 804-08 despite repeated attempts by the Clerk. The Clerk agreed to make a further request for a response in an attempt to proceed with the works required.

A letter was received from Mr Steve Pocock, assessing the situation re vegetation growing around the pole and to explore other options for removal of the vegetation.

Mobile Library service:

Concern expressed re proposed cuts to Mobile library services which includes Cilycwm.

Clerk agreed to write to Carmarthenshire County Council to complain re the possible loss of this service.

Supporting Mobile telephone connectivity initiative :

Attention was drawn to press coverage of an initiative to improve Mobile telephone coverage in the locality. Local politicians have urged local communities to bid for a Vodaphone mobile connectivity initiative and to put in submissions to Vodaphone.