

CYNGOR CYMUNED CILYCWYM COMMUNITY COUNCIL

Minutes of the meeting held at Cilycwm School on Tuesday 21 May 2013

Present : Councillors Christopher Jones, Arwel Davies, Tomos Theophilus, Aled Edwards ,
Eurwyn Lewis, Ifor Williams, Moira Davies (Chair)

Not present: Councillor Walter Jones

Also present : P Ann Jones (Clerk) PCSO Nia Humphrys

Apologies for absence: None

Declaration of interest : None

Presentations :

Policing matters : PCSO Nia Humphreys gave an update of policing issues in the area :
YFC Rally Dance - Better stewarding and policing No report of any problems; Reports on
OWL Messaging ; Thefts of oil in Llanwrda area ; Rogue traders; Cold callers; Thefts etc
Report suspicious behaviour, car numbers etc

Minutes of the meeting of 4 March 2013 had been circulated to the Councillors. These were
proposed, seconded and approved as a correct record.

Matters arising from the Minutes:

Follow up from YFC events – Thanks to YFC & Police team

Matthew Page – Noted success with Charity cycling event (Donation of £25 to Cancer
Research Wales) S137

Highway issues: More work needed to clear drains. New road from Tywi Forest to A483 to
open soon (Forestry traffic)

Correspondence

1. Electoral Arrangements - Thank you re letter received re Review of Electoral
arrangements in Carmarthenshire
2. Safer routes - Details received re Applications for ‘Safe Routes in Communities
Grant’
3. Fire and Rescue Authority – Plan received and circulated.
4. Wales Rural Observatory - Research survey received and discussed. Clerk to
complete survey.
5. One Voice Wales – Membership 2013/14 received . Renewal agreed (£60) ;Details
/Programme of Training courses received and noted ; Notices and Minutes of area
meetings received and noted. The Voice magazine received and circulated.
6. Health Impact Study- Received and noted
7. Insurance – Clerk reported that AON Insurance renewal now due for payment will
include standard cover for Fidelity guarantee up to £250k
8. Protocol – Details received of Protocol for working relationships between community
Councillors and the local County Councillor. Circulated to Councillors
9. Community Council Composition - Letter received providing information to
Councils re amendment to the number of seats on each Council .
10. Armed Forces Covenant Grant – Details received and noted. Details for Notice board
11. OWL – Update.

12. Lottery Funding – Details of an Event arranged by WAG and The Big Lottery Fund to advise on Grants / funding available.
13. Parish Graveyard – Further discussion on appeal for financial support discussed at the previous meeting.
14. Broadband Project – Audit process update & Community refund discussed.
15. Police and Crime Plan- Details received and Summary discussed. Full report available online.
16. Regeneration Wales – Details of new Regeneration Framework received and noted.
17. WPD - Details of Stakeholder Workshop re Future investment plans for 2015 -2023
18. Ombudsman – How to Complain booklets/Leaflets received and circulated.
19. Cilycwm School- Discussion on Future of Village School. Report of situation presented by Councillor Moira Davies (Chair)
20. Procurement & Management of Consultancy services – Details of guidelines received and noted.
21. Model Concerns & Complaints Policy- Wales Audit office – Procurement and Management of Consultancy services. Details received and noted.
22. Draft Social and Environmental Guidance to Ofwat – Notice of Consultation by WG
23. Power of Wellbeing – Details received and noted
24. Fallen Stock ;- Update received and noted
25. YFC Rally invitation – Received and Noted .
26. Carmarthenshire Scouts Council- Request for Letter of support re Plans to upgrade facilities on the site at Cwm Rhaeadr Forest. Agreed - Clerk to write letter of support

Other circulars and Miscellaneous notices were made available to Councillors

Financial matters

- **Request for financial support**

The following requests were received and considered :

Y Lloffwr ; CAB ; Disability Coalition

It was resolved that the Council (in accordance with its powers under Section 137 of the L.G.A. 1972) , should incur the following expenditure which in the opinion of the Cilycwm Community Council , is in the interest of the area and its inhabitants , and would be beneficial in a manner commensurate with the expenditure :

Y Lloffwr £25 Cancer Research Wales £25

- **Confirmation of Payments:**

2012/13 Accounts : Chq 484 Air Ambulance £250

Chq 485 Eisteddfod Genedlaethol £200

Chq 486 Cruse Bereavement care £25

Chq 487 Clerical expenses (2012/13) £82.13

Chq 488 School Bookings (2012/13) £100.08

Chq 489 HOWLTA membership £10

Chq 490 HMRC Paye (Jan, Feb, Mar 2013) £90

Chq 491 Clerk's salary –net(Jan, Feb, Mar 2013)£360

2013/14 Accounts : Chq 492 Council Election 2012 - charges £563.98 (Authorised by Chair)

- **Bills to pay :**
The following payments were authorised:
Council Election Charges 2012 £563.98 (see above)
Insurance AON £300.83
One Voice Wales Membership £60
Gift token for Services of Internal Auditor £60
S137 - Y Lloffwr £50
S137 - Cancer Research Wales £25(re Charity Bike ride)
Clerk's salary & Paye due for payment 30 June 2013
- **Receipts :** *Precept £1666.66*
TAW/ VAT repayment £151.08
- **HMRC :** *RTI - Update given by Clerk on changes to the submission of Paye online*

Audit matters - The Financial report for the year ending 31 March 2013 had been circulated to Councillors .The Clerk took the opportunity to explain Receipts, Payments, Account balances and Bank Reconciliation.

The Clerk confirmed the approval of the Financial report by the Internal Auditor Mrs Janet Marks.

The Annual Return was presented to the Council for confirmation prior to External audit: Following certification by the Clerk / RFO, The accounting statements (Section 1) and Annual Governance Statement (Section 2) was presented, approved and signed as required. The Clerk confirmed that the Notice of Appointment of date for the Exercise of Electors Rights was displayed as required.

Annual Return and supporting information to be with External auditor by 11 June 2013.

Community Associations :

Cilycwm CA -Updates re History project etc ; Details of next meeting Wed May 29th
 Rhandirmwyn CA – Update on events etc received and noted

Dog Fouling issues : Continuing concern re Dog fouling problems in the village.