

CYNGOR CYMUNED CILYCWYM COMMUNITY COUNCIL

Minutes of the meeting held at Cilycwm School on Tuesday 21st January 2014

Present : Councillors Aled Edwards, Moira Davies (Chair), Tomos Theophilus ,Eurwyn Lewis , Walter Jones , Arwel Davies, Ivor Williams, Christopher Jones

Also present : Ms Sara Fox and Ms Kate Williams; Mrs Ann Jones (Clerk)

Apologies for absence: None

Declaration of interest : None

Presentations :

Cilycwm Sports and Playing Field Committee: Committee members Ms Sara Fox and Ms Kate Williams attended the meeting to discuss issues regarding the management of the Playing field. A 'request for Financial support' was carefully considered (the Financial report was made available to the Council) Financial reserves were low and the major cost of Insurance cover and Grass cutting were discussed. More fund raising and community support was required to help meet the costs of maintaining the facility and key to securing its future. Councillors commended the work of a small group who were facing difficult challenges. Given the need for urgent assistance for funding, the Council agreed to make a donation of £1340 (under S137 rules) to be ring fenced for the purpose of paying the Insurance premium.

Minutes of the meeting of 19th November 2013 had been circulated to the Councillors. These were proposed, seconded and approved as a correct record.

Matters arising from the Minutes:

Correspondence

The following correspondence was received; discussed &/ noted.

1. OVW: Notice of Area meeting and Minutes .
2. Review of Polling districts and Polling Places: Notice of Review. Concerns re future use of Cilycwm School as a Polling station raised. (Clerk had raised this issue with CCC) Noted Electoral area re naming (Blaenau Tywi)
3. Council Tax Reduction scheme : Consultation document
4. County Liaison Forum : Details of Inaugural meeting received (Clerk apologised for inability to attend this meeting on 17th Dec)
5. Buckingham Palace Garden Party : Invitation details and Nomination form
6. Carms Environment Partnership: Feedback from Seminar
7. Website Grant: Offer reminder letter. (Council wish to continue using the Community Association website.)
8. Brechfa Forest Project: Glyn Cothi Heritage Project Launch
9. Western Power: Invitation to Stakeholder workshop
10. Heart of Wales Railway : Membership and Newsletter

11. S137 Donations : Receipts / Letters of thanks received from - Carms YFC; Eisteddfod Genedlaethol; WWI Commemoration Event.
12. OWL Police messaging: E mail messages / notifications.
13. Wales WWI Remembers 1914 -1918 Collation of events and Community activities (Forms for completion) ; Upkeep of War Memorials
14. Training: Councillor Training Programme 2014 OVW (Full details from Clerk); Asset Skills Courses; Buildings Management / Learning seminar.
15. Illegal Money lending; Raising awareness re Loan sharks; OVW Awareness Training available . Posters & Leaflets.
16. Building Communities: Recruitment of Chair and Trustee Directors
17. Public Appointments : National Library of Wales and National Museum of Wales
18. Simon Thomas AM : Bulletin
19. Accounts (Revocations Wales): Invitation to comment on Proposed Revocations and Re - making of Accounts and Audit Wales Regulations.
20. Carmarthenshire Sports Personality Awards: Confirmation of Nomination - Llandovery RFC 1st XV shortlisted for Team Award
21. Funding update : November – December Funding Update
22. Appointment of Academic member: Appointment of Tax Professional & Academic Member
23. Memorandum of understanding: Letter from Chair OVW & Leader of WLGA re charters, protocols and collaboration programme
24. Natural Resources Wales : Natural Resource Management Bulletin Dec 2013
25. Words in Action: Invitation for Nominations for 2014 Awards (Use of the Welsh Language in Health, Social Services and Social Care)
26. Tourist Board : Appointment of Chair to the Wales Tourism Advisory Board
27. Post Office: Details of proposals to create a Post Office Advisory Council. Discussion re Changes to the Post Office counter facility at Llandovery. Discussion re Post office Outreach service for Cilycwm - Clerk to make enquiries.
28. Zurich Insurance: Offer to Quote for Insurance cover for Community Council. Clerk asked to proceed with request for ‘Like for Like’ Quote based on present AON cover already in place.

Financial matters:

Financial regulations : Review of Financial procedures .

As required:

- **Model Financial Regulations** were discussed. The Model Financial Regulations were adopted.
- **Review of Internal Audit** : Councillors gave consideration to the requirements for the Appointment of an Internal Auditor (as set out in The Practitioners Guide) Agreed that Mr Lyn Llywelyn be appointed as Internal Auditor.
- **Risk assessment**: The Risk assessment document was reviewed and approved.

(Proposed by Councillor Aled Edwards , Seconded by Councillor Walter Jones ; Agreed by Councillors)

Financial update /Bank reconciliation : Report presented to Councillors

Praesept /Precept 2014/2015. The yearly task of choosing a Precept for the coming year was discussed following the Guidelines issued .The Clerk presented a Spreadsheet noting Bank Balances together with a summary of Income and Expenditure figures over previous years. Using this information the Councillors gave consideration to budgetary needs for the coming year and to ensure that reserves were adequate. A Precept requirement at £5000 was agreed.

S137 Expenditure Limit 2014/2015 : Notice received that the Limit for expenditure under the S137 regulations for the Financial year 2014/15 will be set at £7.20 per elector.

- **Request for financial support**

The following requests were received and considered:

Cae Chwarae Cilycwm (Playing field); Llyfrau Llafar/Talking Books; Marie Curie

It was resolved that the Council (in accordance with its powers under Section 137 of the L.G.A. 1972) , should incur the following expenditure which in the opinion of the Cilycwm Community Council , is in the interest of the area and its inhabitants , and would be beneficial in a manner commensurate with the expenditure :

Cae Chwarae Cilycwm £1340 ; Marie Curie Cancer Care £50

- **Confirmation of Payments:**

Chq 506 - £50 CFFI/YFC £50 (S137)

Chq507 - £200 Eisteddfod Genedlaethol(S137)

Chq508 - £10 Carms WWI Commemoration event

Chq 509 - £90 HMRC – Paye Oct- Dec 2013

Chq 510 - £68.80 School Booking May - Dec 2013 (Authorised by chair)

- **Bills to pay :**

The following payments were authorized:

Cyflog y Clerc (Oct – Dec 2013) £360

Footway Lighting (Carms County Council) Invoice awaited

- **Derbyniadau /Receipts :**

Precept - £1666.66

- **HMRC: RTI - Clerk confirmed submissions to HMRC**

Appointment of Clerk : Councillors approved the re appointment of the Clerk for another year (commencing 1st Jan 2014) Mrs Ann Jones accepted and expressed her thanks to Councillors for their confidence and cooperation.

Community Association: Updates and Notices of meetings received .
History Project is nearing completion

Cilycwm School : Councillor Aled Edwards presented an update from the ‘Working group’ Skeletal staff from Carmarthenshire County Council are likely to remain until end of April when the process of closure will officially begin. The Diocese will then be charged with overseeing the future of the building. The Diocese has noted the Working groups’ interest on behalf of the community and have registered the group as the ‘Primary interested party’ in the future of Cilycwm School. A Public meeting is planned to gather the views of local residents and the wider community to examine the possible options for developing Cilycwm School.

Materion Cynllunio / Planning Matters

The following applications/notices were received and considered:

E/ 29219: Penygroes ,Cilycwm
(Additional Living Accommodation)

Public Footpaths & Highway Issues

- Dolauhirion : Carmarthenshire County Council were attempting to address problems re accident hotspot following a request from Llandovery Town Council. A Site meeting with interested parties had already taken place to discuss placing 'Road Narrows signs' at this location. John McEvoy (CCC) would be happy to meet with the Community Council if desired.

Follow up on issues at :

- Cefnberth : The Clerk reported that Mr Jason Lawday , Countryside Ranger CCC had met with Ms Maria Bailey to resolve the issues raised re FP 8/64
- Benlan : Mr Stuart Quick confirmed that the section of road at Benlan had been identified for patching
- Efail Fach : Further attempts to place a stile at this location was suggested. Clerk to follow up.

Recycling Centre at Llangadog : Councillors discussed the proposals to withdraw funding for this facility by Carmarthenshire County Council . This Centre run by AWS Ltd was an important facility serving small rural communities in North Carmarthenshire. The Clerk was asked to write to Mr Richard Workman, Director of Resources, Carmarthenshire County Council , requesting the retention of funding for the Centre.