

## CYNGOR CYMUNED CILYCWYM COMMUNITY COUNCIL

**Minutes** of the meeting held at Capel y Groes Vestry on Tuesday 19<sup>th</sup> May 2015 at 7.30 p.m.

**Present** : Councillors Christopher Jones , Moira Davies, Tomos Theophilus, Eurwyn Lewis(Chair) , Aled Edwards, Arwel Davies, Walter Jones

**Also present** : Mrs Ann Jones (Clerk) PCSO Dion Parsons

**Apologies for absence** : Cllr Ivor Williams

**Declarations of Interest – personal and/or prejudicial** : None

**Presentations** : PCSO Dion Parsons presented a report of policing issues in the area. Cannabis seizures in the area were noted – police urging the public to report any suspect activity. Discussion on forthcoming Celt festival followed to include a report of local meeting with organisers attended by representatives of the Community Council. Police to liaise with organisers.

**Minutes** of meeting had been circulated to the Councillors. These were proposed, seconded and approved as a correct record.

### **Matters arising from the Minutes :**

Ffald Cilycwm - Clerk had contacted Mr Glyn Jones who had offered to explore Grant funding opportunities and meet with parties on site to discuss the options. Clerk to proceed – Mr Dafydd Tomos to be invited to attend along with Cllr Chris Jones.

Dolauhirion - Road narrows issues – Clerk had reported concerns to traffic management at Carmarthenshire County Council. Request made to explore possible further traffic calming measures. Response awaited.

Llwyndinawed Footpath issues (FP81/82) Ms Sarah Ferguson of Carmarthenshire County Council offered to arrange a meeting with the landowner to address the illegal use of this path by 4X4 traffic. Clerk to liaise with Mr Aled Edwards to arrange a site meeting.

No Cold calling – Awaiting response re possible requirement for permissions for further signage on perimeter of the village.

### **Correspondence**

The following correspondence was received:

1. One Voice Wales – Receipt for Membership 2015/16.
2. Training: Details of Training programmes. Two representatives booked to attend Code of Conduct Training at Carmarthen on 9 June 2015.
3. Welsh Government: Reviews, Notices & Consultations were discussed to include: Statutory Guidance on Access to Information for Town & Community Councils (Code of Conduct procedures etc ) Clerk to check details and seek advice as required.  
Land Tax Transactions – Questionnaire discussed (Clerk to complete) Digital communities initiative etc.

4. Carmarthenshire County Council -  
Freedom of Information – Request for information re attendance for Code of conduct training and Declarations of interest recorded. Clerk to respond.  
County Liaison Forum – Notice of meeting and Minutes of meeting  
Rural solutions for Rural issues – Notice of event at National Botanic Garden 8 June .
5. The Pension Regulator – Law on Workplace pensions - Details of new automatic enrolment legal duty . Details of Staging date (1 May 2017) and Notice of legal requirement to nominate a point of contact. Clerk to complete online form by 30 June 2015 as required.
6. Ombudsman : Code of Conduct guidelines (online information)
7. SLCC Newsletter
8. Simon Tomos AC Online Newsletter
9. AON Insurance : Insurance Renewal invitation (Payment authorized)
10. GIG Hywel Dda : Lets Talk Health (Event Poster)
11. HOWLTA : Newsletter and Membership renewal invitation (Payment authorised)
12. S137 : Letters of thanks received from Llandovery Junior Football, Y Lloffwr, Teenage Cancer Care

***Miscellaneous Notices, Publications and Newsletters were made available to Councillors***

**Financial matters :**

- ***Financial update & Bank reconciliation*** Presented by the Clerk

**Materion Awdit / Audit matters Annual Return**

The Clerk reported that the Internal audit was completed and approved by Mr Lyn Llewelyn.

Following the presentation and approval of the Accounting Statements for the Year ending 31 March 2015:

The Annual return was presented to the Council for confirmation prior to External audit: Following certification by the Clerk / RFO, The accounting statements (Section 1) and Annual Governance Statement (Section 2) was presented, approved and signed as required. Notice of Appointment of date for the Exercise of Electors Rights was displayed as required ( on the Notice board and Cilycwm website)

The Annual Return and supporting information to be with External auditor by 30 June 2015.

- ***Cadarnhad Taliadau / Confirmation of payments :***  
*Chq 544 £63 OVW membership*  
*Chq 545 £50 Y Lloffwr (S137)*  
*Chq 546 £100 Llandovery Junior Football (S137)*  
*Chq 547 £25 Teenage cancer Care (S137)*
- ***Biliau i'w talu / Bills to pay :***
- ***The following payments were authorised:***  
*AON Insurance £240.17*  
*Mr Lyn Llewellyn Internal Audit fee £100*

*HOWLTA Membership £12*

*Due for payment 30/6/2015:*

*Clerk's salary & Paye (April – June 2015)*

- ***Derbyniadau / Receipts :***  
*Precept £1666.66*
- ***HMRC : Clerk Confirmed RTI Submissions to HMRC***
- **Cais am Arian / Request for financial support:**

*No requests received*

#### **Community matters :**

- **Ysgol Cilycwm School:** Forthcoming Auction of School premises on 17 June 2015 was discussed. No notice of this development had been received by the working group. Group have arranged a meeting with Architects to discuss the situation, to look at Listed building status, the condition of the School building , the cost of conversion, maintenance and sustainability, to look at wider options along with an options appraisal and public consultation. Public meeting being considered.
- **Playing field:** Copies of Constitution Document and Land Registry Document discussed. No further update received..
- **No Cold Calling Zone:** Clerk awaiting response to enquiry re further signage on perimeter of village.

#### **Materion Cynllunio / Planning Matters**

No applications were received for consideration at this meeting

*For further information on Planning applications, please visit*

[www.carmarthenshire.gov.uk/planning](http://www.carmarthenshire.gov.uk/planning) applications

*Am fanylion pellach ar Faterion cynllunio , ymwelwch a [www.sirgar.gov.uk/](http://www.sirgar.gov.uk/) ceisiadaucynllunio*

#### **Public Footpaths & Highway Issues**

Footpath FP81/82 – Meeting with landowner being arranged.

#### **Other matters :**

**Cilycwm Notice Board** – Clerk asked to seek quotes for maintenance.

**Polling Station for the General Election** : Concern was raised re : Cost of Mobile voting unit, the provision of Disabled access and the lack of Welsh speaking officials. The Clerk was asked to write to the Electoral Officer at Carmarthenshire County Council to request information re the cost of the mobile unit . Request that the Council should examine other options in advance of future elections and to address the concerns raised re Disabled access and provision of Welsh speaking officials.