

CYNGOR CYMUNED CILYCWM COMMUNITY COUNCIL

Minutes of the meeting held at Capel y Groes Vestry on Tuesday 17th May 2016 at 7.30 p.m.

Present : Councillors, Moira Davies, Tomos Theophilus, and Aled Edwards, Eurwyn Lewis
Arwel Davies

Also present : Mrs Ann Jones (Clerk)

Cllr. Eurwyn Lewis kindly agreed to Chair the meeting

Cllr Lewis wished to record his thanks to Cllr Christopher Jones for Chairing the March meeting.

Apologies for absence: None

Declarations of Interest – personal and/or prejudicial: None

Note: Local Government Ethical Framework: Notice received of Statutory Instruments signed in respect of The Local Government (Model Code of conduct) (Wales) (Amendment) Order 2016. This had been considered and adopted at the Annual meeting.

Minutes of meeting had been circulated to the Councillors. These were proposed, seconded and approved as a correct record.

Matters arising from the Minutes:

Responses received for the following were discussed :

- Footway Lighting Pole 804-08 –The Clerk gave an update on the ongoing enquiries with Carmarthenshire County Council. Officers had offered to switch off the light as a safety precaution if this was deemed necessary. Response and appraisal awaited following the local enquiry re clearance work. Clerk asked to make further attempts to clarify the Definition and Terms of the Maintenance / Service charges element included in the Footway lighting costs. Clerk agreed to make contact with Mr Jonathan Fearn of CCC to seek further clarification.

Correspondence

1. One Voice Wales: Letter / receipt received re renewal of Membership for 2016/17. (£65) Notices and Minutes of meetings received and noted. Details of procedure to submit motions for AGM .Received and noted.
2. Training: Details of Training programmes were received and noted.
3. Carmarthenshire County Council
Details of Code of conduct Training received and discussed. Two delegates to attend Training session at Carmarthen on 16th June. Clerk to proceed with booking. Clerk to complete request for Declaration of interests recorded for the year 2015/16.
County Liaison Forum - Details of forthcoming meeting and minutes received .
Events : Details of events received and noted.
4. Welsh Government - Reviews, Notices & Consultations ; Public appointments ; Bulletins etc. were received and discussed.
5. Pensions Regulator: Clerk to examine details of latest information received from the Pensions regulator. The Staging date for Cilycwm Community Council is May 2017.
6. Insurance ; Renewal invitation awaited - Payment of premium authorised (June 2016)
7. Rhodri Glyn Tomos – Letter of thanks following his retirement as AM.

8. NHS Mental Health Care : Details received and noted
9. Traws Link Cymru – Details of event noted
10. HOWLTA - Newsletter and invitation to renew membership (£12) discussed. Payment authorised
11. SLCC Newsletter - Received and noted.
12. Centenary fields ; Details of project to ‘Enhance green spaces’ in memory of WWI was received and noted.
13. Carmarthenshire YFC : Invitation and complimentary tickets were received. Councillors praised Llandovery YFC’s success in the County Rally. The club were overall winners in the County Rally competitions in both Senior and Junior sections.

Miscellaneous Notices, Publications and Newsletters were made available to Councillors

Financial matters :

Materion Awdit / Audit matters Annual Return for the year ending 31 March 2016

The Clerk reported that the Internal audit was completed and approved by Mr Lyn Llewellyn. A letter and detailed report was presented confirming that there were no issues outstanding as a result of the audit.

To comply with Audit requirements, a ‘Letter and Terms Engagement’ had been exchanged with Mr Lyn Llewellyn, the Internal Auditor appointed by the Community Council.

Following the presentation and approval of the Accounting Statements for the Year ending 31 March 2016:

The Annual return was presented to the Council for confirmation prior to External audit:

Following certification by the Clerk / RFO, The accounting statements (Section 1) and Annual Governance Statement (Section 2) was presented, approved and signed as required.

Notice of Appointment of date for the Exercise of Electors Rights was displayed as required (on the Notice board and Cilycwm website) The Appointed date for the External audit is 20th June 2016. Clerk to proceed with submissions of the Annual return and supporting information to the External Auditors, Grant Thornton.

- ***Cais am Arian / Request for financial support:***

The following appeals for Financial support were received :

Age Cymru, Teenage Cancer Trust; Tenovus; Radio Glangwili, Royal Welsh / Cymdeithas Frenhinol Cymru (Pwyllgor Sir Gâr)Clwb Criced Llanwrda, Gofal mewn Galar /Cruse Bereavement Care, Gyngor ar Bopeth/ Citizens Advice, Macmillan Cancer Care, Y Lloffwr, Welsh Hearts appeal.

(Agreed that these requests be considered at the next meeting)

- ***Cadarnhad Taliadau / Confirmation of payments :***

2015/16

Chq 565 - £764.35 Footway Lighting

Chq 566 - £70 Capel Y Groes (Room hire)

Chq 567 - £82 PA Jones (Admin expenses)

Chq 568 - £360 PA Jones Clerk’s net quarterly salary (Jan, Feb, Mar 2016)

Chq 569 - £90 HMRC Paye (Jan , Feb, Mar 2016)

2016/17

Chq 570 - £65 OVW membership

- ***Biliau i’w Talu / Bills for payment***

Payments authorised :

*Mr Lyn Llewellyn Internal audit fee £140
 AON Insurance (Invoice for renewal due for payment by 1/6/2016)
 Due for payment by 30 June 2016 :
 Clerk's Quarterly salary & Paye (April, May, June 2016)*

- **Derbyniadau / Receipts :**
*2015/16 Cambrian Mountains Grant £1000
 2016/17 Precept £1666.66*
- **HMRC :** *Confirmation of HMRC / RTI submissions was presented by the Clerk .*

Community matters:

Hall group - Cllr Aled Edwards presented an update on behalf of the working group. To date, preliminary advice had been sought from a solicitor in respect of the legal issues. Members of the group had also met with an Architect, Mr Hugh Griffith to seek advice. Issues relating to Listed building status were noted. Fact finding visits to view some projects in the wider area were planned. Group will liaise with the community as process moves forward.

Materion Cynllunio / Planning Matters

The following Planning applications received for Consultation from Carmarthenshire County Council were considered :

E/33667 Bwlchtrebannau, Porthyrhyd

Conversion of redundant barn into Tourist accommodation unit.

(Councillors noted concerns re development/conversion of this building. Clerk notified Carmarthenshire County Council of the issues raised)

E/33522 Former Cilycwm School

Listed building consent for change of use of vacant part of building to residential use (single dwelling)

E/33758 Erection of two Bungalows on plot near Ger y Dderwen (Reserved matters)

For updates and further details on Planning applications, please visit:

www.carmarthenshire.gov.uk/planningapplications

Am y diweddara a manylion pellach , ymwelwch a :

www.sirgar.gov.uk/ceisiadaucynllunio

Public Footpaths & Highway Issues

Enquiry re ownership of path from Old Post Office to Capel y Groes .

The Clerk presented an update on the enquiry to Ms Caroline Ferguson at Carmarthenshire County Council. Following enquiries, no information was available from the County Council proving ownership.

The Clerk was asked to make enquiries with Carmarthenshire County Council following reports of a Cattle grid which had been placed on Bye way 8/53 near Porthyrhyd

Council Vacancy:

With regret, and following the sad death of Councillor Ivor Williams , a member for the South ward, the Clerk briefed the meeting on the procedures laid down to fill the vacancy.

The Clerk would proceed with sending the necessary notification to Carmarthenshire County Council.