

CYNGOR CYMUNED CILYCWYM COMMUNITY COUNCIL

Minutes of the meeting held at Capel y Groes Vestry on Tuesday 16 May 2017 at 7.30 p.m.

Present: Councillors Arwel Davies, Aled Edwards, Walter Jones, Moira Davies, Eurwyn.Lewis , Hywel Jones and Jamie Pickup.

Also present : PCSO Helen Fender and Mrs Ann Jones (Clerk)

Councillor Walter Jones welcomed Councillors following the Community Council Elections. Congratulations and good wishes were extended to the newly elected County Councillor, Mr Arwel Davies.

Acceptance of Office : Councillors duly signed the Declaration of Acceptance of Office.

Copies of The Councillor's Guide and Code of Conduct policy /guidelines were circulated to Councillors.

Policing issues : PCSO Helen Fender was present to update the Council on policing issues in the area. The Community Messaging initiative, Parking issues in Cilycwm, Cold calling, Farm watch schemes and thefts from farms were discussed. Concern re confusion for users of the BT Kiosk in the village mistakenly named as Cilycwm road (further enquiries needed to clarify the situation) New contact cards were circulated. Regular visits to the village and surrounding area were appreciated.

Apologies for absence: Councillor Matthew Paul.

Following proceedings of the Annual meeting, The newly elected Chairman, Cllr Arwel Davies, took over the Chair from the outgoing Chairman Cllr Walter Jones.

Cllr Davies expressed his thanks and appreciation to Councillors for the support given to him on his election as County Councillor for the area.

Declarations of Interest – personal and/or prejudicial: None

Minutes of the previous meeting had been circulated to the Councillors. These were proposed, seconded and approved as a correct record.

Matters arising from the Minutes: Speeding limit proposals in Porthyrhyd and Siloh – progress report awaited from Carmarthenshire County Council, following the decision to set up a speed limit expected to be delivered in the current financial year.

Correspondence :

1. One Voice Wales - Correspondence forwarded by OVW was circulated to Councillors and discussed. Receipt for OVW Renewal of membership 2017/18 received. Minutes and Notice of area meeting received and discussed (circulated by e mail to Councillors) Request for a representative to attend quarterly area meetings was discussed. Clerk had arranged for OVW minutes be available electronically
Training – Details of forthcoming Training programmes for New Councillors received and

discussed.

2. Carmarthenshire County Council – Correspondence received was circulated and discussed to include: Notices re Local Government Elections held on 4th May 2017. (Public Notices had been displayed as required)
Request for Information relating to Declarations of Interest (The Clerk had responded to this enquiry)
Cost of Elections - The Clerk agreed to make further enquiries re cost of Community & County Council Elections
Standards Committee - Letter re Appointment of Community member to fill vacancy on Standards Committee received and discussed. Clerk to make further enquiries re Nomination process.
Code of conduct Training 2017 at County Hall, Carmarthen: Details of forthcoming Training sessions were discussed. Cllr Moira Davies and Mrs Ann Jones agreed to attend.
3. Welsh Government - Correspondence received by email was circulated to Councillors to include Reviews, Notices & Consultations; Initiatives & Public appointments; Bulletins etc. These were considered and noted.
Resolution Protocol for Community and Town Councillors was circulated for consideration at the next meeting.
Social Media Policy Template was circulated for consideration at the next meeting
4. HOWLTA Newsletter received. Invitation to renew membership discussed and agreed (Payment authorized - £12)
5. Eluned Morgan AM - Newsletter received and noted
6. NHS - Hywel Dda – Details of Non emergency no 111 scheme received and discussed. (Posters to display.)

Other Miscellaneous Notices, Local Events, Publications and Newsletters & e mails were made available to Councillors

Financial matters

- **Precept 2017/18** The Clerk confirmed receipt of the 1st Instalment of the precept for 2017/18. (£1666.66)
- ***Financial report and Bank reconciliation:*** An updated Financial report was circulated and discussed.
- ***Cais am Arian / Request for financial support:***
Y Lloffwr ; Llanwrda Cricket Club

It was resolved that the Council (in accordance with its powers under Section 137 of the L.G.A. 1972) , should incur the following expenditure which in the opinion of the Cilycwm Community Council , is in the interest of the area and its inhabitants , and would be beneficial in a manner commensurate with the expenditure :

Y Lloffwr £50 (*Payment authorized*)

Cadarnhad Taliadau / Confirmation of payments :

2016/17

Chq 587 Macmillan Cancer Care S137 - £50

Chq 588 Air Ambulance Wales S137 - £200

Chq 589 Capel y Groes (Room hire) - £70

Chq 590 PA Jones Clerical expenses - £64.82

Chq 591 PA Jones clerk's net salary

Jan - Mar 2017 - £360
 Chq 592 HMRC Paye Jan – Mar 2017 - £90
 2017/2018
 Chq 593 - OVW Membership - £67

Biliau i'w Talu / Bills for payment –

Payments were authorized for the following :

Insurance premium £244.17(due by 1/6/2017)
 Internal Audit fee £162.50
 Clerk's net salary (April – June 2017) £360
 Paye (April – June 2017) £90

• **Derbyniadau / Receipts**

Precept £1666.66

- **HMRC : RTI** - The Clerk confirmed submissions to HMRC
- **Pensions Regulator** – The Clerk presented an update on staging date and confirmed that Enrolment and Compliance was now completed . (Filed for reference)
- **AUDIT Matters** (2016/17) Clerk confirmed the completion of the Internal Audit .

A letter and detailed report from the Internal Auditor, Mr Lyn Llewellyn was presented confirming that there were no issues outstanding as a result of the audit.

Following the presentation and approval of the Accounting Statements for the Year ending 31 March 2017:

The Annual return was presented to the Council for confirmation prior to External audit:

Following certification by the Clerk / RFO, The accounting statements (Section 1) and Annual Governance Statement (Section 2) was presented, approved and signed as required.

Notice of Appointment of date for the Exercise of Electors Rights was displayed as required (on the Notice board and Cilycwm website) The Appointed date for the External audit is 19th June 2017. Clerk to proceed with submissions of the Annual return and supporting information to the External Auditors, Grant Thornton.

Materion Cymunedol / Community Matters

Mobile Library services

Cllr Moira Davies reported on the new arrangements – It was felt that a weekly service was not necessary and noted that there was no service to Rhandirmwyn, Siloh & Porthyrhyd

Promised extra services not yet delivered as publicized

Clerk to write to Carmarthenshire County Council making observations

Menter Cilycwm - Cllr Aled Edwards presented a progress report . Discussions are ongoing to clarify legal and Grant issues

Materion Cynllunio / Planning Matters

Weekly Planning lists were circulated by e mail to Councillors

For updates and further details on Planning applications, please visit:

www.carmarthenshire.gov.uk/planningapplications

Am y diweddara a manylion pellach , ymwelwch a :

www.sirgar.gov.uk/ceisiadaucynllunio

Public Footpaths & Highway Issues

Issues reported on Stretch of road between Pwllpriddog and Brynhyfryd

BT - Proposals to remove Public Payphones/Cynllun gwaredu Ffonau Talu Cyhoeddus

The response from Carmarthenshire County Council would be published at the end of April

This report is awaited.

Discussion on Defibrillators deferred until report is received.

Lloyds Bank : Mobile service was discussed following local reports of problems with the delivery of the service. The Clerk agreed to write to convey the concerns raised by local residents. Reliability of the service was key to delivering the mobile service to Llandovery.

Llangadog Recycling Centre – Further discussion on local concerns re the lack of proper facilities following the closure of the Centre at Llangadog.

Waste and Tyre Amnesty day and Green / Garden waste collection were discussed.

Clerk to write to Carmarthenshire County Council expressing the urgent need to provide proper recycling facilities following the closure of the Recycling centre at Llangadog.

Efail Fach

The Council wished to record their thanks to Mr Eric Williams who had cared for the historic site at Efail Fach (the birthplace of the Hymn writer Morgan Rhys) for over 40 years. It was also noted that the late Councillor Ifor Williams had carried out valuable preservation work on the stonework on the site.

The service given by Eric and Ifor was commended by the Community Council. It was hoped that further voluntary assistance could be found to care for the site.

The Clerk agreed to write to Mr Eric Williams thanking him for his services which had been given entirely voluntarily.

Mobile Polling Station (2015 & 2016 Elections) - Clerk agreed to enquire re payment for use of Playing field site.

Use of website - Clerk to make enquiries re charges for use before the next meeting