

CYNGOR CYMUNED CILYCWYM COMMUNITY COUNCIL

Minutes of the meeting held at Cilycwm School on Tuesday 5 July 2011 at 7.30p.m.

Present : Councillors Moira Davies, Aled Edwards, Arwel Davies , Ivor Williams and County Councillor Tomos Theophilus (Chair) Walter Jones . Leslie Holdaway Evans

Also present : Mr Dafydd Tomos ; PCSO Steven Griffiths
Mr Dick Turner , Ms Thelma Stenning and Isabelle Stevenson (Small Nations Festival)
Mrs Ann Jones (Clerk)

Presentations :

Policing issues and Festivals : Representatives of the Small Nations Festival were present to update and discuss arrangements re the forthcoming festival. Ms Thelma Stenning had kindly prepared a 'Details supply' list which was requested at the previous meeting. This had been made available to the Police and was circulated to Councillors . Copies of documents relating to detailed arrangements re Festival times , stewarding , health and safety requirements, insurance , event responsibilities , risk assessment etc were made available . All elements identified were discussed and emphasis was given to the need for proper stewarding on site and to ensure public safety along the roads so as to minimise any disturbance to the local community. Assurance given that Stewards would be on duty until 3 a.m.

A new Marquee had been purchased for this year's Festival – which could be hired from the Small Nations Festival for other local events .

The Gwyl Menter Bro Dinefwr and YFC Rally Dance . Some issues relating to these events were identified and discussed .The need for more robust stewarding was considered to be necessary especially in the village of Cilycwm.

Broadband : Mr Dafydd Tomos gave an update on the project to date . All registered subscribers had now received grant 'offer letters'. He advised that 'Final payment' should not be authorised until all the subscribers are connected. . Installation of the Backhaul was now imminent.

The Chairman thanked Mr Dafydd Tomos and Mrs Ann Jones for their hard work on the project

The Clerk confirmed that an Invoice had been received for 'Delivery of the Backhaul' from ResQ IT and Telecoms (£7500 inc VAT) (This is the 3rd of 4 Invoices for each phase of the project) The Clerk confirmed receipt of the documentary evidence for this . It was agreed that the Clerk should proceed with the request for Grant funding to be released from Carmarthenshire County Council . Payment of the Invoice was authorised subject to receipt of the Grant funding .

Apologies and Declarations of Interest : Councillor Eurwyn Lewis (Apologies) Councillor Leslie Holdaway Evans and Councillor Ivor Williams (Declaration of interest re Notice payments)

Minutes of the meeting held on 3 May 2011 had been circulated to the Councillors . These were proposed, seconded and approved as a correct record .

Matters arising from the Minutes : WPD : Mr Talfan Jones of Western Power Distribution had attended a meeting with Mr Steven Pocock ,Councillor Theophilus and the Clerk. Following a review of the situation by WPD , Mr Talfan Jones reported on WPD's proposals to place some lengths of cabling underground .While these works were being carried out, it

was decided that BT should be approached with a view to consider placing some telephone cables underground at the same time . Mr Pocock suggested that a more ‘period style’ light would be befitting in the centre of the village as a replacement for the present fixture. He offered to make enquiries in this regard .

Correspondence :

1. Review of Private Sector Housing Policy : Questionnaire received and completed .
2. Mid & West Wales Fire and Rescue Authority : Draft annual Action Plan 2012 /2013 received and noted.
3. One Voice Wales :
 - Notice of Area Committee . Received and noted .
 - Training Courses Schedule . Received and noted.
 - Receipt for Membership 2011 /2012 - £57 received.
 - The voice of being a good Employer Guidance . Received and noted .
4. Welsh Assembly Government : Domestic Abuse Factsheet for volunteers and voluntary organisations in Wales . Received and noted.
5. Carmarthenshire County Council : Deposit Local Development Plan received . Maps for Cilycwm LDP studied - observations made – query re mapped area of the Playing field. Follow up enquiries by Clerk.
6. Welsh Assembly Government : Older People Strategy Partners – The British Geriatric Society ‘Do not forget the Person’ Poster received for display .
7. Carmarthenshire Life Magazine : Information and complimentary copy received .
8. Education in Carmarthenshire : Appeals for Objections to the proposed closure of Pantycelyn School received .(before 17th June). Objections had already been voiced and conveyed to Carmarthenshire County Council on this important issue. The Clerk had followed this up again prior to the deadline for responses of June 17th with the Education Dept. of the County Council so as to ensure that the representations made received proper consideration . Great concern was expressed that the County Council had now given the ‘go ahead’ for the new school . The only course open would seem to be to object to the planning on the site at Llandeilo.
9. Receipts for payments made : Heart of Wales Membership £10 (Newsletter received); Y Lloffwr £50 ; Cilycwm Playing Field and Sports Committee £1200 .
10. **Internal Audit and Annual Return** (BDO) : The Clerk reported that the Internal Audit had been completed by Mr Tom Marks . The Annual Return was presented to the Council (following certification by the Clerk / Responsible Financial Officer) The Council approved the accounting statements in Section 1.The return was duly signed by the Chairman . The Clerk reported that the Notice of Appointment of the Date for the exercise of Elector’s Rights had been displayed as required – from 20 June to 3 July 2011. **Records available to view from 4 July to 29 July** . Annual Return and supporting documentation to be returned to BDO by the **Audit date of 5 August 2011.**
11. Ombudsman : Annual Report 2010/2011 received . Noted.
12. Celtic Community Link : Information on Community Halls Support Network Drop in Session 11/7/11 received and noted.

5. Financial matters

- Request for Financial support : Llandovery and District Blind Society

- Confirmation of payments : HOW Membership £10 ; One Voice Wales Membership £57 ; AON Insurance £337.78 ; S137 payments : Y Lloffwr £50 ; Cae Chwarae Cilycwm £1200
- Receipts : VAT repayment £2633.21 *(includes repayment of £2500 for Invoice 1&2 of Broadband project)*
- Bills to pay : The following payments were authorised :
Footway Lighting - £228.01_(1/4/11-31/7/11); Mr Eric Williams (Labour & materials for notices) - £107.90 ; Mrs Ann Jones – Clerk’s Salary - £450 _(1/4/11 – 30/6/11).
- Broadband : Invoice 6832 ResQ IT and Telecoms £7500_(3rd of 4 Invoices for project) (inc VAT) Clerk to proceed with request of Grant funding from Carmarthenshire .
Payment of Invoice was authorised subject to receipt of the Grant funding . VAT will be reclaimed from HMRC .

6. Planning matters

The following planning applications / matters were received from Carmarthenshire county Council :

- E/24708 Erection of Detached Dwelling on land adjacent to The vicarage ,Cilycwm (for St Davd’s Patronage Board) Planning Permission REFUSED (4/07/11)
- Tree Preservation Order : Trees at The Vicarage, Cilycwm (Grid ref : SN 752396)

7. Public Notices

Following complaints from the public :

The Council had agreed to erect Notices re Rubbish / Fly tipping on the Wyrddol Laybye – Confirmed that a suitable sign had been erected on site .

Dog Fouling Notices were placed at various locations in and on the outskirts of the village
The Clerk reported that the Chair had authorised works carried out by Mr Eric Williams .

8. Footpaths and other matters :

- Theft of gate at Efail Fach : This matter had been brought to the Council’s attention . Agreed that the Clerk should contact Carmarthenshire County Council to discuss replacement as the gateway was on a public footpath . Also decided to investigate the placing of a ‘Name Plaque’ at Efail Fach . Clerk to explore options and cost .
- Footpath near Derwendeg - Pwllpriddog , Rhandirmwyn - Access not possible because of erosion .
- Footpath at Home Farm , Cilycwm – problems reported requiring investigation . Footpath issues to be reported to ROW Officer and Site meetings to be convened as necessary
- Litter problem near Seion chapel : Discussed and agreed that signage should be erected to try and address the problem (Chair to contact Mr Stuart Quick)

9. Clerks Contract / Terms of Appointment :

A written agreement and Job description was presented and discussed .

The Chair and Clerk signed the Agreement confirming Mrs Ann Jones’ appointment commencing on 1st January 2011.

(based on Model document , agreed between The National Association of Local Councils ,
The Society of Local Council Clerks and adopted by On Voice Wales

10. Vice Chair : Councillor Ivor Williams kindly accepted his election as Vice Chair for the current year.